**ISP 490**

**Catalog Designation for Graduation Requirements**

**PURPOSE**

Designates which catalog will be followed for degree and Certificate requirements.

**SUMMARY**

Students will indicate the catalog year they are requesting on their Petition for Graduation.

**STANDARD**

1. Students will be evaluated for degree and/or certificate requirements under the current catalog year unless a request for a prior catalog year is indicated on the student’s petition for graduation. A catalog year is based on Clackamas Community College’s academic year. (Summer through Spring term, e.g. Summer of 2014 through Spring 2015.)
2. Students may request to be evaluated for degree and/or certificate requirements from a prior year catalog provided all of the following conditions have been met:
	1. The prior catalog cannot be more than five years old: e.g. in 2013-14 the oldest catalog that can be used is the 2008-09 catalog;

and

* 1. Students must have earned at least one college credit at CCC during the catalog year selected.
1. Exceptions to this standard are allowed in rare cases, if the following conditions are met:
	1. Student shows active progress toward program completion and
	2. Unamity among Department Chair of program, Registrar, & Vice President of Instruction or designee
	3. Exceptions may be granted for up to one catalog year

**REVIEW HISTORY**

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| ISP Committee | Updated format | August 3, 2016 |
| College Council | Reviewed | February 6, 2015 |
| College Council | Reviewed | March 3, 2006 |
| College Council | Reviewed | April 27, 1999 |